

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Aleoric School, St Michaels Road, Melksham, SN12 6HN
Date: Tuesday 20 September 2011
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706610 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

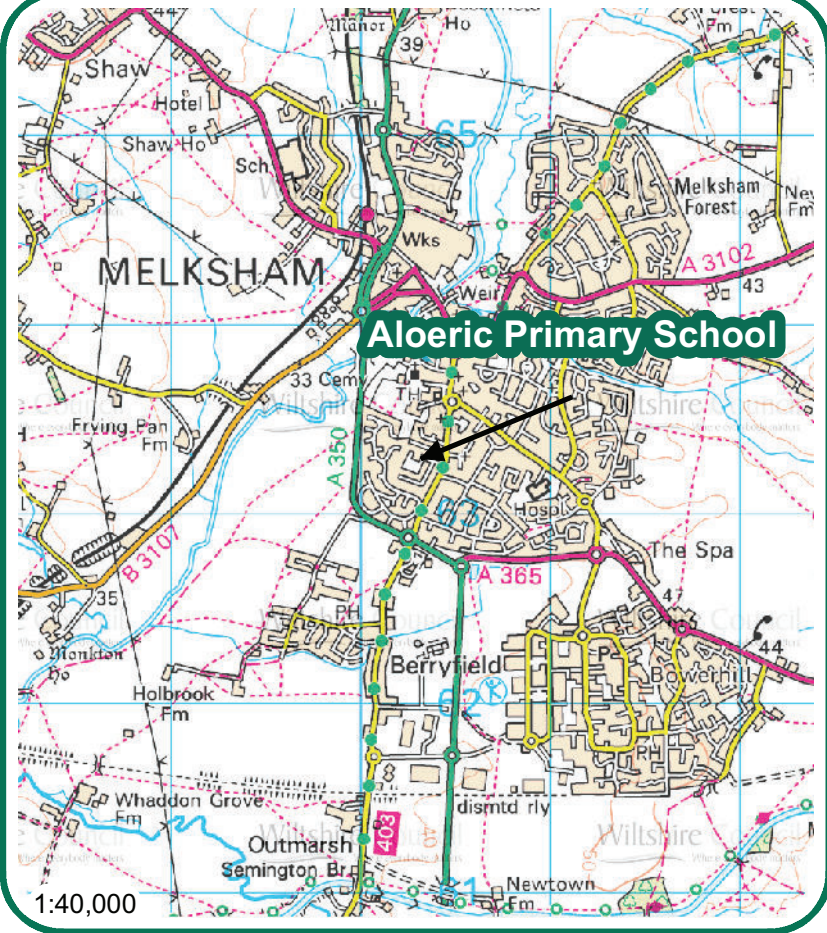
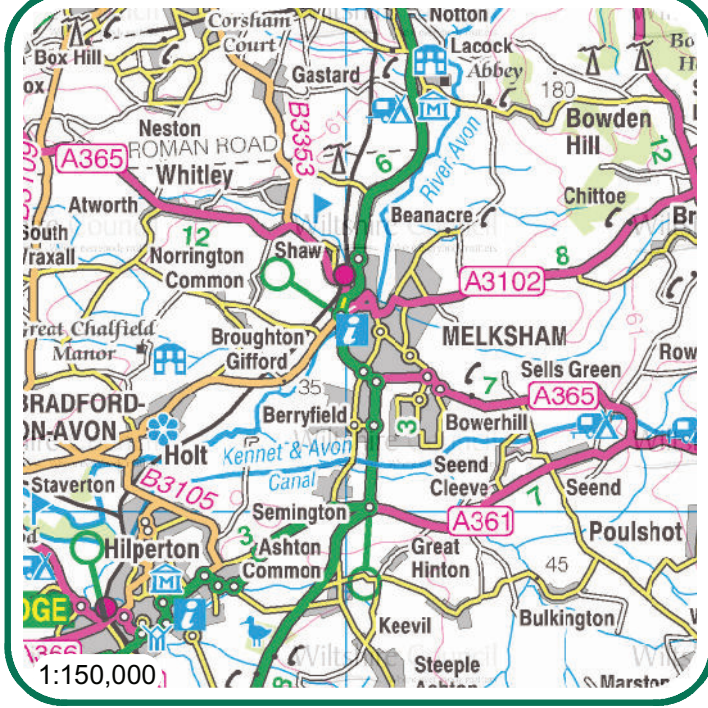
Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North
Cllr Jonathon Seed, Summerham and Seend (Chairman)

Cllr Jon Hubbard, Melksham South
Cllr Stephen Petty, Melksham Central
Cllr Roy While, Melksham Without South

	Time
<p style="text-align: center;"><u>Before the meeting</u></p> <ul style="list-style-type: none"> • Melksham community area partnership will be consulting on the 'Arts and Culture' section of the community plan. • Wiltshire Highways display stand with information on winter maintenance, grit bins and other helpful information. 	6.30pm
<p style="text-align: center;"><u>Items to be considered</u></p> <p>1. Chairman's Welcome, Introduction and Announcements (reports in pack where appropriate)</p> <ul style="list-style-type: none"> • Plastic and cardboard collections • 101 new police non emergency phone no. • Allocation of Speed Indication Devices <p>2. Apologies for Absence</p> <p>3. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes (Pages 3 - 14) To approve and sign as a correct record the minutes of the meeting held on 14 July 2011.</p>	7.00pm
<p>5. Partner Updates (Pages 15 - 20) To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> a. Melksham CAYPIG b. Community Area Partnership Representative c. Wiltshire Police d. Wiltshire Fire and Rescue Service e. NHS Wiltshire f. Melksham Town Council g. Parish Council Nominated Representatives h. Melksham Chambers of Commerce i. Melksham Campus- shadow operations board 	7.10pm

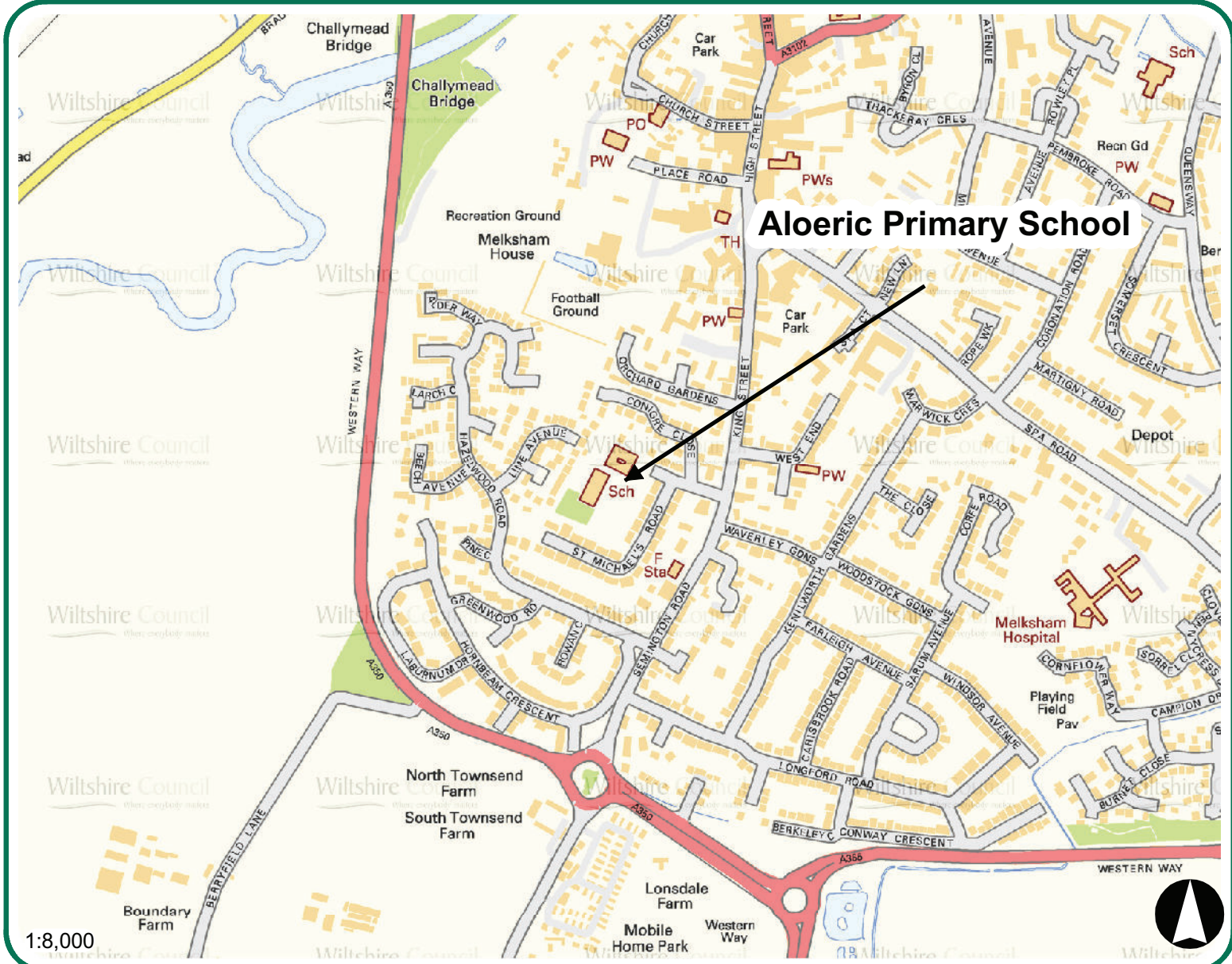
6.	<p>Police Performance</p> <p>Angus McPherson, Chair of Wiltshire Police Authority.</p>	7.35pm
7.	<p>Public Art - funding from East of Melksham Development</p> <p>Peter Tyas, Arts & Archives Service, Wiltshire Council and Tom Littlewood, Ginkgo Projects.</p>	7.55pm
8.	<p>Any other items of public concern?</p> <p>Petition re Removal of Bus Service Avon Road, Trent Crescent, Tamar Road and Severn Road.</p>	8.15pm
9.	<p>Grants & Funding (Pages 21 - 52)</p> <p>Short Grant DVD – Bowerhill Picnic Area Also available on youtube: http://youtu.be/Jh2si7HZS3M</p> <p>Melksham Community Area Partnership (MCAP) Recommendations from Partnership Development Officer:</p> <ul style="list-style-type: none"> • approve the whole year’s core funding of £9,941 with an agreement to release the 1st tranche of £4,971 immediately. • agree to the release of the 2nd tranche at the 14 December Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met. <p>Community Grants Scheme</p> <ul style="list-style-type: none"> • Poulshot Village Trust have applied for £739.33 towards restoration of the major pond on Poulshot Green. • Seend Parish Council have applied for £288 towards the renovation of the village war memorial. <p>Cllr Initiated Projects</p> <ul style="list-style-type: none"> • Cllr Petty has applied for £5465 to install new street lighting near Riverside Walk/Millennium Bridge, King George V Playing Fields, Melksham. • Cllr Seed has applied for £200 towards Melksham Trust promotional DVD. 	8.30pm

10.	<p>Future Meeting Dates</p> <ul style="list-style-type: none"> • Weds 26 October 2011- Seend Community Centre. • Weds 14 December 2011 – Semington Village Hall. 	8.45pm
11.	<p>Cabinet Member Questions</p> <p>Fleur de Rhe-Philipe, Cabinet Member for Strategic Planning, Economic Development and Tourism will introduce her portfolio and answer any questions.</p>	8.50pm
12.	<p>Evaluation & Close</p> <p>Area Board Issues Process: Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.</p> <p>http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm .</p> <p>You can also submit issues online for the area board to consider, or fill in an issues sheet by hand. https://forms.wiltshire.gov.uk/area_board/areaboards.php</p>	9.00pm



Aloeric Primary School
St Michael's Road
Melksham
Wiltshire
SN12 6HN

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: MELKSHAM AREA BOARD
Place: The Riverside Club, Bath Road, Melksham, Wiltshire SN12 6LP
Date: 14 July 2011
Start Time: 2.00pm
Finish Time: 4.15pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Roy While and Cllr Keith Humphries

Wiltshire Council Officers

Abbi Gutierrez – Community Area Manager
Kevin Fielding – Democratic Services Officer
Niki Lewis – Service Director

Town and Parish Councillors

Melksham Town Council – Richards Wiltshire
Atworth Parish Council – Charles Boyle
Keevil Parish Council – Myra Link
Melksham Without Parish Council – Mike Mills
Poulshot Parish Council – Christopher Langton
Seend Parish Council – Joan Savage

Partners

Wiltshire Police – Chief Insp Sue Austin, Insp David Cullop & Sgt Kane Fulbrook-Smith
Wiltshire Police Authority – Angus MacPherson
Wiltshire Fire & Rescue Service – Mike Franklin
Melksham Community Area Partnership – Colin Goodhind and Miriam Zaccarelli

Total in attendance: 60



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<u>Election of Chairman</u> Cllr Jonathon Seed was re-elected as Chairman.
2.	<u>Election of Vice Chairman</u> Cllr Rod Eaton was re-elected as Vice-Chairman.
3.	<u>Chairman's Welcome, Introduction and Announcements</u> <p>Brian Warwick – Melksham 55+ Group, welcomed everybody and thanked the Melksham area board for organising the meeting.</p> <p>The Chairman then welcomed everyone to the Riverside club and the first older persons themed area board meeting.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the area board, supporting Wiltshire Council officers and Cllr Keith Humphries (Cabinet member for Public Health & Protection), who was attending the meeting.</p> <p>The Chairman thanked the various stake holders and parish representatives in attendance.</p> <p>The following Chairman’s announcements contained in the pack were noted:</p> <p>Update on Melksham Community Campus</p> <p>Cllr Jonathon Seed advised that contracts had now been exchanged between Wiltshire and Cooper Avon Tyres paving the way for a single site community campus on land at Melksham House.</p> <p>Town Hall road enhancements</p> <p>Cllr Jonathon Seed advised that no work would be carried out due to the community campus location being decided at Melksham House. It was thought that some patching of pot holes would be carried out as a short term measure, with a new traffic scheme put in to place when the campus was built.</p> <p>Update from event on 28 June to discuss future of services for 13 – 19 year olds</p> <p>The event was held on 28 June to get people’s input into the strategy, a consultation was still open until 5 August.</p>

The purpose of the commissioning strategy is to achieve better outcomes for young people aged 13-19 by:

- Ensuring a good range of high quality services for all young people.
- Providing an early integrated response when young people are vulnerable or at risk, as soon as problems or issues arise.
- Ensuring cost effective services by improved co-ordination and reducing any overlaps and duplication.

New Waste and Recycling Collection Service

As a result of Wiltshire Council becoming a Unitary Authority in April 2009, there had been four different waste and recycling collection services available to residents, depending on where you lived. This costed different amounts, had differing recycling levels and was not a fair service for residents.

From October the council would be rolling out service changes so that everyone receives the same level of service, beginning with fortnightly plastic bottles and cardboard recycling collections using blue-lidded bins in the north, west and east. This service was already in place in the south.

For further information residents can: visit www.wiltshire.gov.uk/waste, call 0300 456 0102 or look out for further information coming in due course.

End of Life Care

End of life care ensures that people live well until they die, this is typically care provided to people in the last year of their life.

But it can be difficult to predict when this 'last year' starts. Death and dying had become remote from our society, this had become medicalised and so not something that in our society and culture we are used to talking about.

Annually about 4000 people die in Wiltshire. If your GP is full time about 20 of their patients will die in a year. About 2 of those will be sudden and just under one third of people dying will be aged under 75 years.

Wiltshire Council had written a bereavement booklet which would be available in GP surgeries, as we need to look after the health of those who are bereaved, when they are very vulnerable. We have provided skills training on end of life care for a number of health and social care professionals. All these tools cannot improve care without the vital ingredient of communication. This needs to start with the patient and their family, if they can discuss what they wish to happen, then health and social care staff are better placed to be able to deliver the care according to the patient wishes. We also need to ensure that all health staff are equipped to have these conversations with patients.

	<p>Further information: See back of planning for your future care or Wiltshire Council website: www.wiltshire.gov.uk/healthandsocialcare/deathanddying.htm</p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllrs Jon Hubbard and Steve Petty.</p>
5.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.14 Community Area Grant – Alzheimers Support. Cllr Rod Eaton – Personal interest, had been lobbied by the applicant, would view the application with an open mind when this application was discussed and voted on.</p> <p>Agenda Item No.14 Community Area Grant – Alzheimers Support. Cllr Mark Griffiths – Personal interest, had been lobbied by the applicant, would view the application with an open mind when this application was discussed and voted on.</p>
6.	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • That the minutes of the meeting on 12 May 2011 were approved and signed as a correct record.
7.	<p><u>Partner Updates</u></p> <p>Community Area Partnership Representative. There was no update to report.</p> <p>Wiltshire Police The written update distributed with the agenda was noted, Inspector David Cullop advised that Sgt Mel Rolph was to start a new job with the Wiltshire Police and would be leaving her role at Melksham. Insp Cullop thanked Sgt Rolph for the work that she had carried out as part of her neighbour policing role within the Melksham community area, this was echoed by the Wiltshire, town and parish council representatives in attendance.</p> <p>Melksham CAYPIG There was no update to report.</p> <p>Wiltshire Fire and Rescue Service The written update distributed with the agenda was noted.</p>

NHS Wiltshire

The written update distributed with the agenda was noted.

Melksham Town Council

Cllr Richard Wiltshire advised that the town council had concerns that Wiltshire Council car park ticket machines were now not giving the double ticket which local retailers were using to refund parking charges to shoppers.

Cllr Seed advised that double ticket would be reinstated as soon as possible in the Melksham car park payment machines.

Cllr Wiltshire requested on behalf of Melksham town council that a period of one hour free parking be authorised to encourage shoppers back into central Melksham, Cllr Seed advised that the costs involved in doing this, not just in Melksham but across Wiltshire would amount to around two million pounds needed to be found by Wiltshire Council. The council were however looking to introduce a new scheme whereby independent traders could refund parking costs from shoppers and then be reimbursed by Wiltshire Council.

Cllr Wiltshire asked if S106 funds set aside for an Asda shuttle bus were now being used as part of the general bus fund. Cllr Seed advised that the original S106 document made no mention of a special bus service, however, Wiltshire Council were planning to introduce a Melksham bus service that would cover all of the central Melksham area, and would be free to bus pass holders and disabled users.

It was agreed that Melksham town council were happy with the new campus location in the centre of the town.

Parish Council Nominated Representatives

Cllr Mike Mills advised that Melksham Without parish council had concerns re the apparent unannounced closure of the Christie Miller golf course and any further leisure services closing before the community campus was opened. Cllr Mills felt that the golf course could have remained open as staff who administered it were still based at Christie Miller, and Wiltshire Council were still cutting the grass.

Melksham Without parish council requested that the Area Board support them, in that no further leisure services were closed before the community campus was opened. Cllr Roy While advised that Wiltshire Council would try to keep the Christie Miller leisure centre open until the community campus was opened.

Melksham Chamber of Commerce

There was no update to report.

Shadow Community Operations Board

Cllr Roy While advised that the final member to be appointed to the Shadow Community Operations Board would be Pam Wiltshire, (Melksham town council) with Mike Sankey, (Melksham Without parish council, representing the parishes) as substitute. Mike Sankey would attend all SCOB meeting in a non voting

	<p>capacity and substitute for Pam Wiltshire when required.</p> <p>Decision</p> <ul style="list-style-type: none"> • Agreed that Pam Wiltshire was appointed to the Shadow Community Operations Board with Mike Sankey as substitute. <p>The Chairman thanked all partners and parishes for their updates and attendance.</p>
8.	<p><u>Help to Live at Home & Older People's Accommodation Development Strategy</u></p> <p>Presentation by James Cawley – Service Director, Strategy & Commissioning, Wiltshire Council.</p> <p>James Cawley advised that Wiltshire Council had talked to older people and had asked the question “what was important to them as they got older”.</p> <p>Points made by James Cawley included:</p> <ul style="list-style-type: none"> • Older people felt that they had little choice about remaining in their own homes and keeping their independence when their health became an issue in later life. • Older people wanted one point of contact from Wiltshire Council to deal with them. • Older people don't want to stay on hospital for long periods, Wiltshire Council were looking to establish a “crisis response service” to help avoid this issue. • Older people don't want to go into residential care homes, if they do they would prefer better modern facilities than were available at the present. • Wiltshire Council in partnership with the Order of St John were planning to build a new purpose built residential care home in Melksham that would replace the Brookside care home. • Wiltshire Council were keen that the Melksham Area Board feed into a working group to decide which developer would be appointed to build the new care home. • A new care home and extra care housing scheme was to be built at Semington by the Order of St John.

	<p>The Chairman thanked James Cawley for his presentation.</p>
<p>9.</p>	<p><u>Community Services</u></p> <p>Kevin McNamara – Great Western Hospital, Swindon gave a presentation that outlined how NHS community services would be changing with the abolition of the Primary Care Trusts.</p> <p>Points made by Kevin McNamara included:</p> <ul style="list-style-type: none"> • Great Western Hospitals NHS Foundation Trust (GWH) currently provides hospital services to approximately 340,000 people in Swindon, parts of Wiltshire, Oxfordshire, Gloucestershire and West Berkshire. • The Trust employs 3,300 staff and has an annual turnover of £200m per annum. Each year over 400,000 people are seen or treated at the hospital and in clinics in the local community. • The services provided by GWH are commissioned primarily by NHS Swindon and NHS Wiltshire. • NHS Wiltshire has a budget of £664m per annum and spends £48.3m of that with GWH. • As an existing provider GWH chose to bid to run all of the services currently provided by Wiltshire Community Health Services (WCHS) – the provider arm of NHS Wiltshire. • Following a competitive process, in November 2010 the Trust was selected as the preferred bidder for the following services: <p>Maternity – which includes community maternity services across Wiltshire and parts of Bath and North East Somerset plus hospital maternity services at the Royal United Hospital in Bath.</p> <p>Children’s & Young Peoples services.</p> <p>Adult services (which includes primary health care teams and community hospitals).</p> <ul style="list-style-type: none"> • The main focus of GWH is ensuring the safe transfer of these services and to ensure staff are transferred smoothly under the management of the GWH. Patients will not notice changes to services when the merger takes place as there is no intention to move services or change where staff work – patients will still receive treatment in the current locations.

- During the summer the Trust will be talking to stakeholders about how services should look in the future so that local people continue to receive the best possible service within the funding available.

What does this mean for local people?

- Safe transfer of patients and services.
- Patients are not to be expected to travel to Swindon to be treated.
- Staff continue to work in their present locations in teams.
- No immediate changes are planned.
- Stakeholder engagement will continue.
- Care will increasingly shift from acute hospitals into the community.

Questions and points raised from the floor included:

- Will the Melksham community hospital current contract remain the same?
Yes, the current contract would remain the same.
- Would radiology services return to Melksham hospital?
The radiology services at Melksham are currently suspended as the x ray machinery was broken, this would be repaired and radiology services would resume.
- Could the NHS try to communicate better with the community, some people were unaware that transport is available to take them to the RUH for treatment.
- Concerns were raised over doctors surgeries using expensive 0844 numbers to make appointments, this seemed unfair for people on low incomes etc.
GPs and the PCT were being encouraged to lose these expensive numbers.

The Chairman thanked Kevin McNamara for his presentation.

10.	<p><u>Interactive Discussion: your reactions and suggestions</u></p> <p>It was agreed that in order to keep the agenda on track, and to try not to let the meeting over-run, the interactive discussion item would be dropped. It was felt that there had been good debate on all topics that had been discussed and presented.</p>
11.	<p><u>Responses to issues raised by Melksham & District 55+ Group</u></p> <p>Issues raised about running down of services for older people at Melksham community hospital – covered under the community services presentation.</p> <p>Highways need to improve consultation and take into account needs of older and disabled people – an invitation was extended to the 55+ group to attend future Highways meetings.</p> <p>It was agreed that an area board sponsored meeting between the Police, Highways dept and the 55+ group would be arranged before the next area board meeting in September.</p> <p>People parking in front of older people’s bungalows and blocking dropped kerbs (eg Orchard Gardens) – Highways dept, Wiltshire Council had looked into this issue and had found no evidence of excessive parking.</p> <p>Request for information on RUH foundation hospital application – a document detailing this was tabled at the meeting.</p>
12.	<p><u>Community Area Transport Group - Update</u></p> <p>The Area Board agreed with the recommendations of the Melksham Community Area Transport Group, (as per page 19 of the agenda pack).</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board agree with the funding priorities set down at the meeting of 27 June 2011, and will fund accordingly.
13.	<p><u>Any other urgent items of public concern</u></p> <p>There were none.</p>
14.	<p><u>Grants</u></p> <p>The Wiltshire Councillors considered three applications seeking 2011/2012 Community Area Grant Funding:</p>

	<p>Decision Keevil Parish Council awarded £885 towards the renovation of the village war memorial. Reason <i>The renovated war memorial will provide a renewed focus for village Armistice services.</i></p> <p>Decision Melksham & District Young Farmers club awarded £544 to provide an outdoor education trip for five 12-16 year old from rural backgrounds. Reason <i>This application demonstrates a link to the Melksham community plan in terms of 'providing a greater variety of activities' for young people.</i></p> <p>Decision Alzheimers Support have applied for £1358 to start up a 'Movement for the Mind' project in Melksham. Reason <i>This application demonstrates a link to the Melksham community plan: support for older people.</i></p>
15.	<p><u>Cabinet Member Questions</u></p> <p>Cllr Keith Humphries - cabinet member for public health and protection (including trading standards) gave a brief overview of his portfolio.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • As portfolio holder, Cllr Humphries works closely with the NHS. • Under the new government, public health will revert back to local authority control. • Wiltshire Council were keen to stop rogue traders and door step scammers from operating in Wiltshire, and were pushing its "Door stop safety campaign". <p>The Chairman thanked Cllr Humphries and agreed that he would be invited back to a future meeting and given more time to discuss his portfolio.</p>
16.	<p><u>Nominations to Outside Bodies</u></p> <p>Wiltshire Councillor appointments to outside bodies were as follows:</p> <ul style="list-style-type: none"> • Melksham Community Area Partnership – Cllr Roy While. • Melksham Youth Issues (CAYPIG) – Cllr Jon Hubbard.

	<ul style="list-style-type: none">• Viridor Credits Panel – Cllr Roy While.
17.	<p><u>Future Meeting Dates</u></p> <p>Tues 20 September 2011 – Aleoric Primary School.</p> <p>Weds 26 October 2011 – Seend Community Centre.</p>
18.	<p><u>Evaluation & Close</u></p> <p>Attendees were invited to give feedback using the pink evaluation sheets.</p> <p>The Chairman thanked Brian Warwick for his hard work in helping to organise the meeting and to everybody for attending the meeting.</p>



Crime and Community Safety Briefing Paper Melksham Community Area Board 20th September 2011

1. Neighbourhood Policing

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

Team News:

On 28th August Sergeant Dave Hobman took-over the NPT post vacated by Sergeant Mel Rolph.

Mr Angus Macpherson is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Area. He will be attending the Area Board to provide an update on police performance.

He can be contacted via Wiltshire Police Authority:

☎ 01380 734022 or

📄 <http://www.wiltshire-pa.gov.uk/feedback.asp>

2. Vision Wiltshire

Work is continuing to deliver a new emergency response model for the autumn. Once the plans are confirmed Councillors will be briefed regarding any changes to policing delivery.

3. 101 – Non-Urgent Calls to Police

The new non-urgent **101** telephone number was introduced yesterday (19th September) in Wiltshire as a part of a national roll-out that will be completed by early 2012. Calls from landline and mobile networks cost 15 pence per call, no matter what time of day or how long the call takes. **101** is available 24 hours a day.

Examples of when you should use **101** include:

- My car has been stolen
- My property has been vandalised
- I want to talk to someone about a crime
- I want to report a minor traffic collision
- I suspect someone is selling stolen goods
- I suspect drug use or drug dealing in my neighbourhood
- My phone has been stolen and I need a crime number
- I want to speak to my local police officer

Can I call **101** if I'm deaf, hard of hearing, speech impaired, or if English is not my first language?

Yes, if you are deaf, hard of hearing or speech impaired you can **textphone 18001 101**. If you have difficulty speaking English, your local police can access interpreters who can translate your call.

IN AN EMERGENCY ALWAYS CALL 999

Examples of when you should use **999** include:

- When a crime is in progress
- When someone suspected of a crime is nearby
- When there is danger to life
- When violence is being used or threatened

4. Performance

Performance continues to be good. There is an **11%** overall reduction in reported crime levels across the Community Area. Particularly pleasing is the significant **54%** reduction in Dwelling Burglaries.

The table below provides further statistical information.

Table 1 – Reported Crime Figures
1st August 2009 – 31st July 2011

Melksham	Crime				Detections	
	August 2009 - July 2010	August 2010 - July 2011	Volume Change	% Change	August 2009 – July 2010	August 2010 - July 2011
Violence Against the Person	249	238	-11	-4%	47%	55%
Dwelling Burglary	87	40	-47	-54%	53%	20%
Criminal Damage	257	206	-51	-20%	21%	24%
Non Dwelling Burglary	97	88	-9	-9%	7%	7%
Theft from Motor Vehicle	88	42	-46	-52%	5%	0%
Theft of Motor Vehicle	24	22	-2	-8%	4%	32%
Total Crime	1228	1094	-134	-11%	31%	27%
Total ASB	1136	1189	53	5%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Apr - Jun 2011)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences ** Detections include both Sanction Detections and Local Resolution</p>						



David W Cullop
Sector Inspector
30/08/11



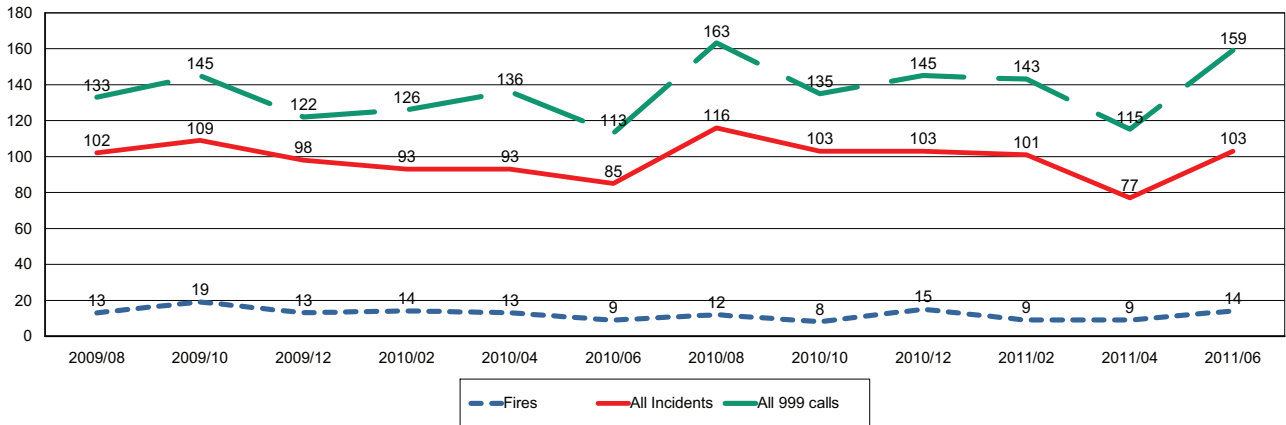
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

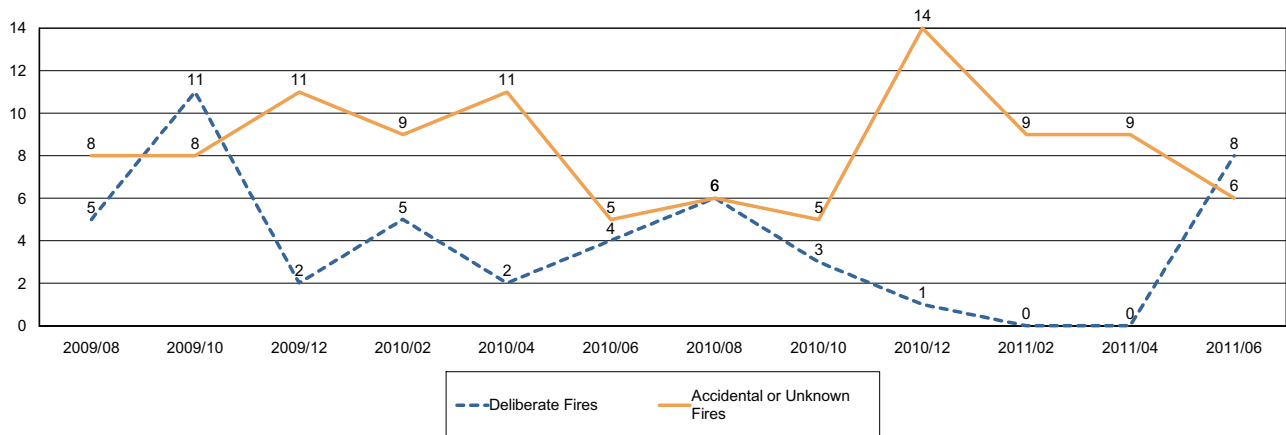
Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including June 2011. It has been prepared by the Group Manager for the Board's area.

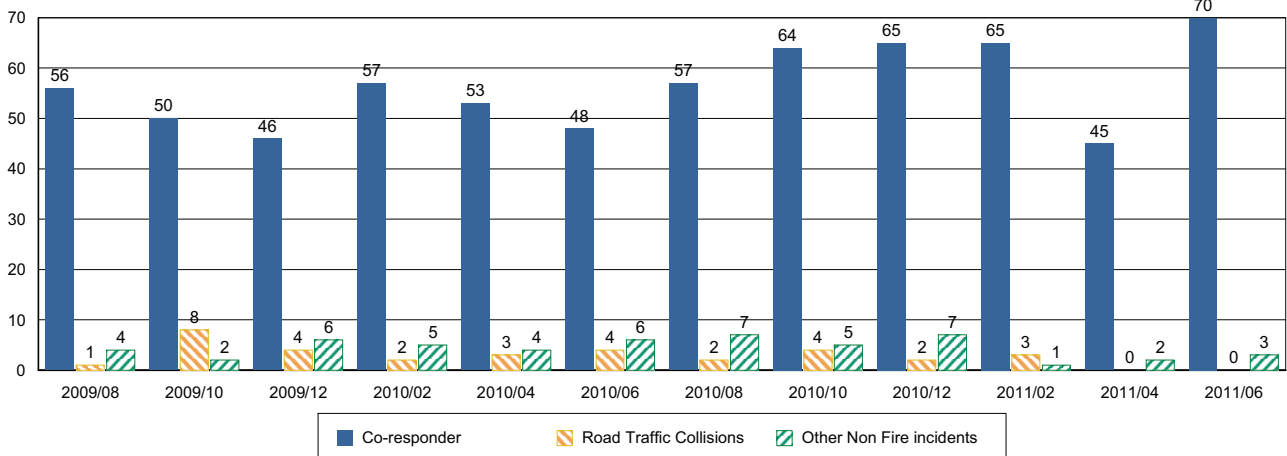
Incidents and Calls



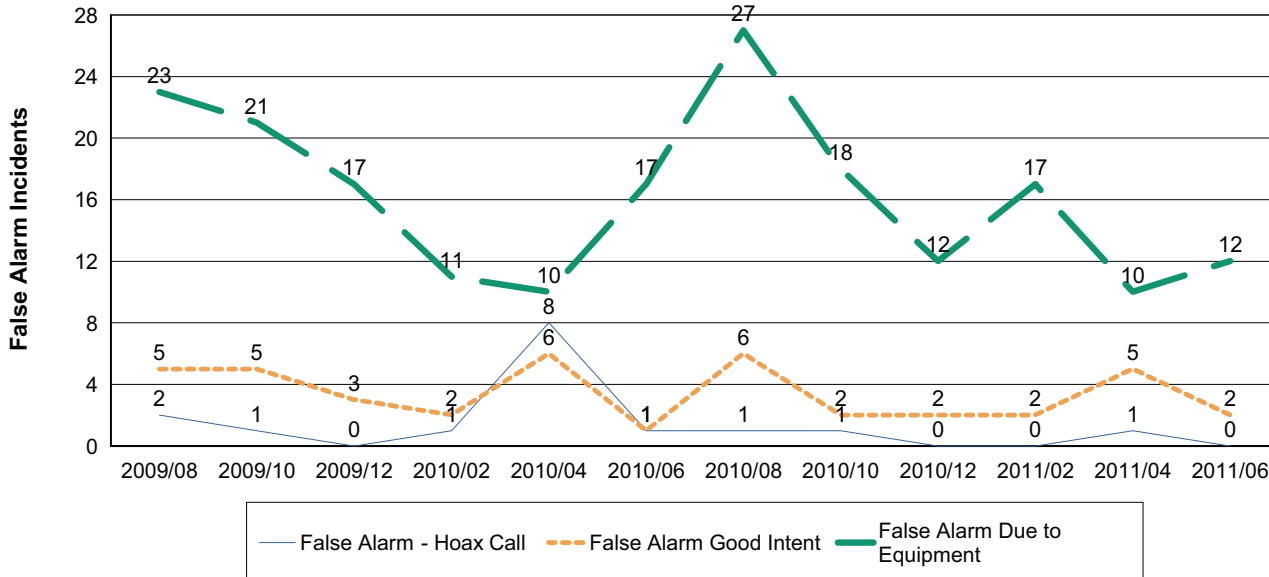
Fires by Cause



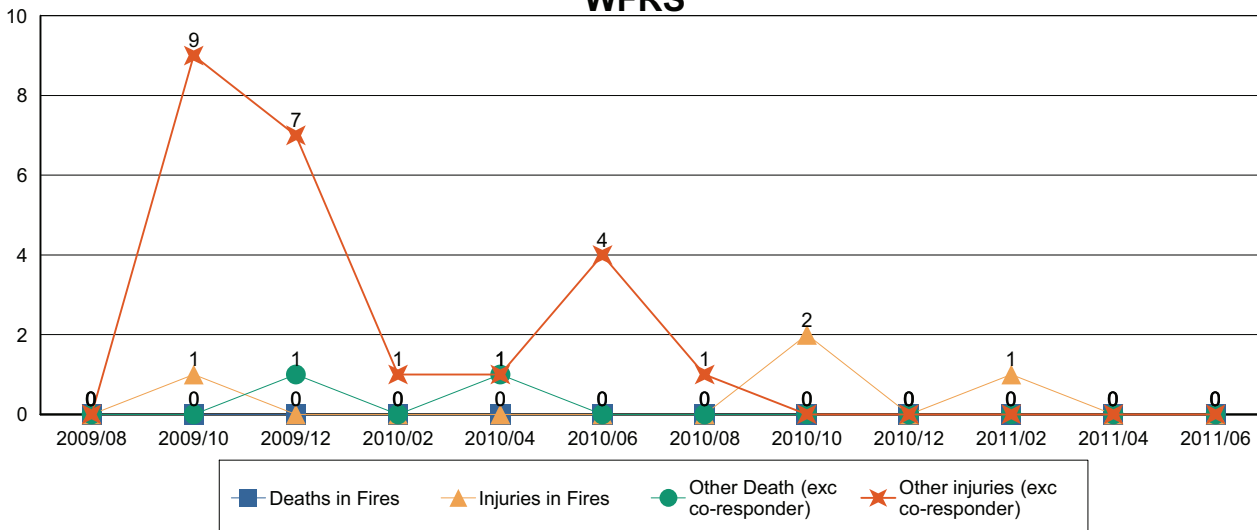
Non-Fire incidents attended by WFRS



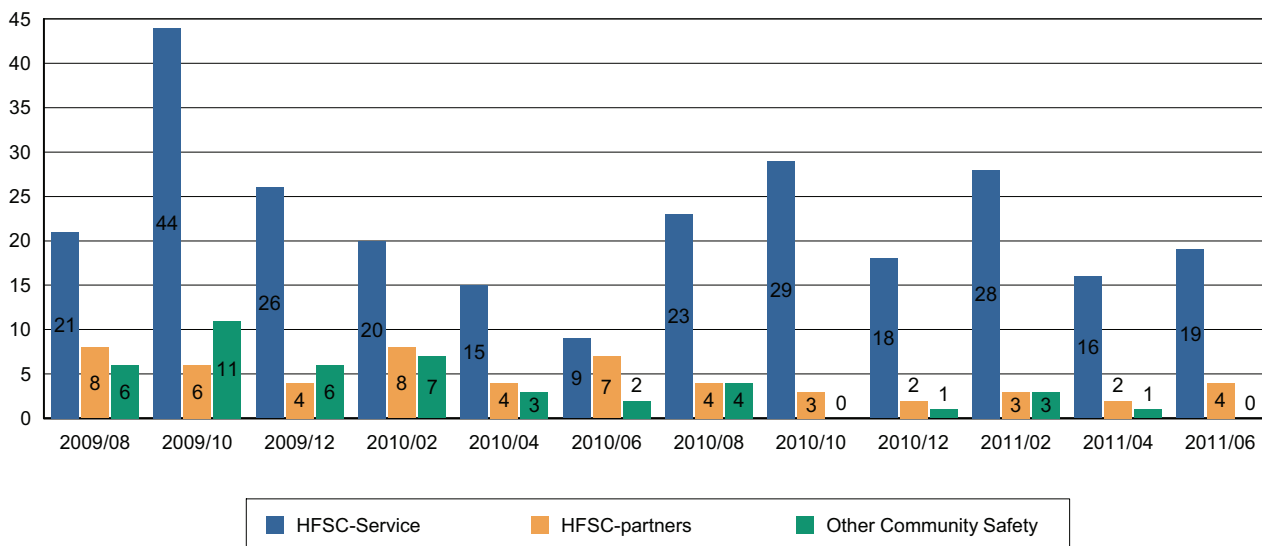
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – September 2011

Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gym-based sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers. Further details can be found on the NHS Wiltshire website at: <http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm>

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website NHSstopsmoking@wiltshire.nhs.uk.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

WILTSHIRE COUNCIL

MELKSHAM AREA BOARD 20 September, 2011

Melksham Community Area Partnership (MCAP) Claim for Core Funding 2011/2012

1. Purpose of the Report

- 1.1. To seek the Board's approval for core funding to MCAP covering the financial year 2011/12 to be agreed at this meeting, 20 September, 2011 so that it can be paid into MCAP's bank account immediately.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community area partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise MCAP that the second tranche can be requested at the 14 December, 2011 Board when evidence is received of how the first tranche has been spent.
- 2.3. Melksham Area Board has been allocated a 2011/2012 budget of £49,731 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Melksham Area Board budget 2011/12 is £9,946.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. MCAP was awarded £6,856 in 2010/2011. The balance of MCAP funds as at the beginning of 2011/12 was £965. MCAP will be rolling forward all of this £965 into 2011/12 to be spent on activities in this coming financial year. This will leave MCAP without an operational reserve or contingency.

- 3.3. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chairman of the Area Board. The CAPA is to be signed by both parties at this meeting if MCAP's core funding is awarded.
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, MCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.
- 3.5. MCAP have also submitted a budget for 2011/12 showing how Area Board funding will be spent. This budget has been reviewed and endorsed by the Partnership Development Officer, with the exception of one element, namely consultation on the new community plan. The Partnership Development Officer recommends looking at alternative, cheaper methods of carrying out this consultation and will be offering to work with MCAP to achieve this.
- 3.6. Melksham Community Area Partnership submitted a 2011/12 claim for £9,941 total core costs. 50% of this can be considered in the 1st tranche. The area board can therefore award up to £4,971 at this meeting to be paid immediately.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Melksham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

Membership of MCAP is open to anyone with an interest in the community area.

5. Recommendation

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £9,941 with an agreement to release the 1st tranche of £4,971 immediately
- agree to the release of the 2nd tranche at the 14 December Area Board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

Report Author: Andrew Jack, Partnership Development Officer
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:
Appendix 1 MCAP Annual Workplan, 2011/12
Appendix 2 MCAP Budget Form, 2011/12

Wiltshire Council and Wiltshire's Community Area Partnerships: COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2011/2012

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.
- (2) Active and sustained participation by all sections of the community in the civic life of the community area
- (3) Public funding and services focused more accurately on priority needs
- (4) Local people fully informed about and involved in the decisions that affect them
- (5) Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.
- (6) An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards
- (7) Effective communications and engagement network in each community area
- (8) Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources
- (9) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire?
- (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council and the [name] Area Board

- (1) Will respect the independence and autonomy of the Partnership.
- (2) Will recognise and value the commitment of the Community Area Partnership's volunteers and their contribution to the local community
- (3) Will recognise that volunteers' commitment to the Community Area Partnership can be changeable due to personal circumstances
- (4) Will consult, involve, engage, listen to and act on the advice of the local partnership
- (5) Will provide such reasonable funding that the Partnership may need to support its work and achieve the aims, aspirations and goals set out in the community plan.
- (6) Will provide technical and professional support to the Partnership including socio-economic profiles, external funding advice and service performance data.
- (7) Will work with the Community Area Partnership to establish and maintain effective communications networks within each community area

- (8) Will support and work with Community Area Partnerships to develop influential community plans to consistent and robust standards.
- (9) Will incorporate the priorities set out in community plans when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (10) Will help and support the Partnership in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation.
- (11) Will work with Wiltshire Forum of Community Area Partnerships to further develop and enhance local partnership arrangements in Wiltshire
- (12) Will work with the Wiltshire Forum of Community Area Partnerships (WfCAP) and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements.
- (13) Will provide a seat for each Community Area Partnership on its local Area Board and invite the CAP Chair to the ABC meetings.
- (14) Will, where appropriate, invite WfCAP to attend meetings of the Area Board Chairmen

4. Commitments - Community Area Partnerships

- (1) To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary
- (2) To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers
- (3) To consult widely on a range of community issues and hold public engagement events and activities
- (4) To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations.
- (5) To work with the Community Area Manager to refer matters from the Partnership to the Area Board for consideration as appropriate
- (6) To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Project Officer/ Community Agent, as necessary, to run and administer the Partnership and to work with Wiltshire Council's Community Area Manager for the area.
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from neighbouring community areas where they may be affected by an issue.
- (10) To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.

5. Compact:

- (1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Acceptance of Community Area Partnership Agreement

[insert] Community Area Partnership:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed Chairman
[Name] Area Partnership

Date

Wiltshire Council:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed Chairman
[Name] Area Board

Date

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs

Your Details:

Name:	CHRIS HOLDEN
Partnership:	MELKSHAM COMMUNITY AREA PARTNERSHIP
Address:	TOWN HALL, MELKSHAM, SN12 6ES
Phone:	01225 707 717
Email:	Chris.holden@bt.com

Bank Account Details:

Account name:	Melksham Community Area Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£964.84

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">July 2011 – March 2012	a £6750
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">3 full partnership meetings (@£110)3 55+ meetings (@ £110)5 village meetings (@ £15)4 theme group meetings (@ £20)	b £815
Advertising & promotion (inc websites): <ul style="list-style-type: none">6 adverts for meetings (@ £77.76)1,000 leaflets (£279.60)	c £746.16
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">Draft Community Plan for consultation:<ul style="list-style-type: none">2 x full pages in Melksham Independent News (£583.2)Extra copies for Parishes x 1,500 (£75)Posters x100 (£5)Freepost return (£270)Completed Community Plan for distribution x 5,000 (£1290)	d £2,223.2
Office expenses, consumables, etc.: <ul style="list-style-type: none">Stamps, printing, equipment for consultation events	e £85
Other costs: <ul style="list-style-type: none">Refreshments at 10 Steering Group meetings (@ £2.50)	f £25
Amount of funding rolled forward from 2010/11 to be spent in 2011/12:	g £964.84
Total running costs applied for:	h £9679.52

(costs a+b+c+d+e+f - g must equal h)

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs

I confirm that the costs detailed here will be incurred by the Melksham Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Melksham Community Area Partnership
 INCOME AND EXPENDITURE 2010/11
 AS AT 1 APRIL 2011

	£
Bank Balance as at 1 Apr 2010	5,700.94
 <u>Income</u>	
Core Funding Area Board	6,857
Melksham Town Council	3,750
Melksham Without Parish Council	1,500
Bank Interest	5.63
TOTAL INCOME	<u>12,112.63</u>
 <u>Expenditure</u>	
Partnership coordinator salary	9,085.11
Public/ theme group/ steering group meetings	1,024.11
Stationery	76.68
Post (including freepost license and return)	615.52
Printing (including campus questionnaire)	2,276.88
Publicity (including display boards and leaflets)	1,438.69
TOTAL EXPENDITURE	<u>14,497.49</u>
 Bank Balance as at 1 April 2011	 <u>3,316.08</u>

Melksham Community Area Partnership

Annual Workplan 2011/12

In order to show how the Community Area Partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2011/12, please complete the form below.

CAPA commitments	Proposed initiatives and activities	Current position	Aims this year
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it?</p> <p>Give details of any theme groups within the CAP.</p> <p>Please explain how your CAP is supported – do you have an administrator / community agent / project officer and if so, how are they engaged?</p> <p>Are you affiliated to WfCAP and do you attend WfCAP meetings and events?</p> <p>Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p>	<p>Our Steering Group is made up of 12 representatives of the Community including Town and Parish Councils, Climate Friendly Group, Older People and Businesses. Individuals are approached or recommended throughout the year to be on the Steering Group, which is elected annually at the AGM in November.</p> <p>Instead of creating new theme groups we link to those that already exist. Theme groups that meet regularly are: 55+ Forum, CAYPIG, Waterways, Community Safety, Climate Friendly</p> <p>The CAP is supported by a self employed co-ordinator who works 60 hours a month.</p> <p>We are affiliated with WfCAP and either chair/vice chair or co-ordinator attends WfCAP Forum meetings. Training offered by WfCAP is utilised where possible and information from WfCAP circulated.</p> <p>The Steering Group and Theme groups are maintained through regular meetings, with notes and agendas on the website.</p>	<p>Secure representatives from Youth, Arts, Health, Faith, Transport and more villages.</p> <p>Need another skills audit to identify what skills we have in the group and what we need to recruit.</p> <p>Need clearly defined roles of theme groups and how they report back/ are represented.</p> <p>Job description needs clarifying</p> <p>Include WfCAP update at every SG meeting</p> <p>Clarity is needed about the role and vision of MCAP so that we can recruit volunteers.</p> <p>More theme groups can be set up with CAP support, and CAP needs to link in with existing groups better.</p>

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<p>Please explain how you will account to the community during the year?</p> <p>How will you promote your work and engage people?</p> <p>How do you advertise CAP meetings, etc to local people?</p> <p>How many meetings do you hold per year?</p> <p>How can local people influence the work / priorities of your CAP?</p> <p>Can you show that you have the support of the local community?</p>	<p>Minutes of meetings are on the website and sent to anyone who asks. Updates are sent by email and in Melksham News. Reports are given at Area Board meetings, and sent to Melksham Without Parish Council who provide funding, as well as given at our bi-annual public meetings.</p> <p>The CAP is promoted through local press, website and email updates. When a major consultation is underway we go to meetings of groups who want to discuss the issues. Theme groups will be open to anyone with a genuine interest in the area. We are on facebook and twitter. We attend other people's events and meetings to publicise our work</p> <p>Adverts for meetings are placed in Melksham News, parish magazines and posters for events.</p> <p>Steering Group meets every month, Full Partnership meets twice a year, and public meetings are arranged around consultations as they come up.</p> <p>An annual report is produced at the AGM and feedback is welcomed at any time from the public, by phone, email, post, at events.</p> <p>When we carry out consultations we receive a high level of involvement. We are invited to meetings and asked to represent issues.</p> <p>To increase inclusion of villages we are changing our name to include the word 'villages' or 'rural' and will be holding 'Tea and Talk' events in villages.</p>	<p>Need more regular updates. Finance report on website. Make more use of Area Board Meetings to update the public.</p> <p>Need more paper updates in Library and Town/ Village Halls and to post to people who request it. Need more regular website/facebook/twitter updates</p> <p>We may work with Melksham Community Radio to increase publicity and reach the wider community.</p> <p>Need to clearly identify who our partners are so that when we have a public meeting we ensure all sections of community are represented.</p> <p>Make Annual Report available in Library and Town/ Village Halls</p>
---	--	---	--

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Communication <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP.</p> <p>Do you produce newsletters, press releases, etc to let the public know what you are up to?</p> <p>Do you have a website where local people can contact the CAP and take part in polls / surveys or contribute in other ways?</p> <p>How many organisations are affiliated to the CAP and how many names are on your communications database?</p>	<p>Communication is through the website, the Melksham Independent News, posters in the town and villages, leaflets given out at events and emails to the contact list. We invite participation at consultation events, public meetings and though paper/online surveys. We have a freepost address. We attend village fetes and events to promote our work and encourage participation.</p> <p>We send out emails and put up posters for events as well as articles, letters and updates in Melksham News and Parish magazines</p> <p>Our website has updates and links to online surveys run by ourselves or other consultations going on.</p> <p>There are around 600 names on the database and 63 organisations are affiliated.</p>	<p>Print a new batch of leaflets for this year, to include freepost address, to be left in Library, doctors, pubs etc</p> <p>Produce posters explaining CAP</p> <p>Improve updates to villages (meet parish magazine deadlines in advance)</p> <p>Make website more interactive with online surveys and discussion forum. Make an MCAP email address for all members of Steering Group</p> <p>Clarify that the groups are 'Partners' and link websites</p>
<p>Consultation <i>"To consult widely on a range of community issues and hold public engagement events and activities."</i></p>	<p>Please explain how you intend to consult the community in the coming year. Will this be through surveys, public meetings, on-line questionnaires, etc?</p> <p>Will this work be towards an updated community plan?</p> <p>Are there any topics / issues arising of community concern that your CAP would like to consult on e.g. community campuses?</p>	<p>Through the Campus consultation we have set up a template for sending surveys to the entire community. By using Melksham News and Parish magazines, with a freepost return, we can reach all 13,000 households in the area, with a corresponding online survey.</p> <p>We have a consultation working group who design questionnaires and strategies for each consultation. We set up specific meetings where people can come to talk about specific issues under consultation.</p> <p>We have consulted widely on the general Community Plan themes last year and are at the next level of consulting on the draft Community Plan this year.</p> <p>Campus is a big one we have been involved in. Parking, Health and Housing may be others. We will work closely with WC on consultations they run.</p>	<p>Identify the major consultations through the year.</p> <p>Produce a draft community plan. Put it on website and in Library etc Send it out via Melksham News</p> <p>Continue to feed into Campus discussions through CAP on SCOB.</p>

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months.</p> <p>What activities will you undertake in order to consult with local people?</p> <p>How will you ensure this is representative of the whole population locally?</p>	<p>We have lists of concerns raised, organised in 13 themes. We will look at other evidence such as JSA to identify needs of the community, as well as work closely with the Area Board on the Autumn Stakeholders Event. Solutions can then be identified as well as groups./individuals to carry out those solutions. Once the draft is generally agreed, the CAP can support groups to carry out solutions as identified in the plan.</p>	<p>Produce Draft for consultation in September</p> <p>Find groups who want to look at specific chapters and offer solutions.</p> <p>Take relevant sections of the draft to specific groups to identify solutions/actions.</p> <p>Hold major consultation events with the public, and go to events in the community that are already planned.</p> <p>A draft of the community plan will be available on the website (with a copy in the library) and sent out via Melksham News.</p> <p>Ensure attendance at Parish Councils and various community groups.</p> <p>Work with Interfaith Group and BME to reach minority groups.</p> <p>Work with 55+ Forum and CAYPIG to ensure all ages are included.</p>
<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities.</p> <p>What do you expect to achieve during the year ahead? How will you secure funding for these projects?</p>		<p>Once the priorities are identified, we will signpost issues to relevant agencies/groups for solutions, and assist in applying for grants to fund them, from Area Board or other community grant schemes.</p>

Please post your Annual Workplan and Budget Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

Report to	Melksham Area Board
Date of Meeting	20 September 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 2 application seeking 2011/2012 Community Area Grant Funding:

1. **Poulshot Village Trust** have applied for **£739.33** for the restoration of a Poulshot pond which has an active breeding population of Great Crested Newts. The recommendation is to award **£672** the funding which is the full amount minus the 10% contingency.
2. **Seend PC** have applied for **£288** for the restoration of the Seend war memorial. The recommendation is to award the funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2011/2012 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £3687. This leaves a total budget of £53,449 for the 2011/2012 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Melksham Community Strategy• Grant applications
--	---

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This will be the final round of funding during 2010/11.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If Melksham CAP core funding and these community grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£35,641**.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
-----	-----------	------------------	-------------------

8.1	Poulshot Village Trust	Undertake restoration of Middle Green pond in Poulshot	£739.33
------------	-------------------------------	---	----------------

- 8.1.1. Recommendation is to award £672, which is total amount requested minus the contingency funding of 10%.
- 8.1.2. Application meets grant criteria 2011/12.
- 8.1.3. This application demonstrates a link to the Melksham community plan in terms of 'landscape management and improving green and open spaces'.
- 8.1.4. Locally agreed priority in the Poulshot conservation area statement, August 2004.
- 8.1.5. The applicant is a not for profit organisation.
- 8.1.6. The pond on Poulshot Green has a breeding population of rare and protected Great Crested Newt. The pond is potentially ideal for Great Crested Newts but it is becoming choked by aquatic vegetation. This forms a dense carpet in the shallow eastern end of the pond which stretches across the pond and threatens to reduce and shade the deeper water in the western end. The Project is targeted towards the restoration of this major pond on Poulshot Green which is accessible to the local and wider community. The project was instigated by Village Trust members who saw that some of the most beautiful rural prospects and valuable habitats for wild plants and animals in the village were being lost after years of neglect. Local people who pass the pond when taking a leisurely walk, or when walking their dogs, have expressed interest in seeing the pond managed better and to protect the habitat of the Great Crested newts by removing the excessive growth of aquatic vegetation. Pond restoration will significantly contribute to wildlife habitats and biodiversity and preserve for future generations part of Poulshot's farming heritage.
- 8.1.7. Equality and inclusion issues are addressed by this project: none.
- 8.1.8. If the area board does not grant funding the members would have to fundraise or seek alternative funding sources.

Ref	Applicant	Project proposal	Funding requested
8.1	Seend PC	Restoration of Seend war memorial	£288

- 8.1.9. Recommendation is to award the funding.

- 8.1.10. Application meets grant criteria 2011/12.
- 8.1.11. This application does not demonstrate a link to the Melksham community plan.
- 8.1.12. No locally agreed priority.
- 8.1.13. The applicant is a parish council.
- 8.1.14. This project is to repair damage caused by age and weather and clean the stone using eco-friendly methods. This will provide a renewed focus for village Armistice services. The War Memorial is located in the grounds of the village parish church. The War Memorial can be used to educate future generations about the sacrifices made by British troops in two World Wars, and still being made today in current conflicts.
- 8.1.15. Equality and inclusion issues are addressed by this project: none.
- 8.1.16. If the area board does not grant funding the parish council would have to fund from next year's precept.

Appendices:	Appendix 1 Grant application – Poulshot Village Trust Appendix 2 Grant application – Seend Parish Council
--------------------	--

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Abbi Gutierrez, Community Area Manager Tel: 01225 718443 E-mail: abbi.gutierrez@wiltshire.gov.uk
----------------------	---

Report to	Melksham Area Board
Date of Meeting	20 September 2011
Title of Report	Area Board Projects

Purpose of Report

To consider the following Area Board Project Bids:

- **Cllr Seed** has applied for **£200** towards a promotional DVD for Melksham organised by Melksham Trust.
- **Cllr Petty** has applied for **£5464.82** to install an additional street light in King George V Playing Field near the Adventure Centre.

1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1.2 As stated in the Cabinet report:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

1.3 The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.4 If the community grants and CAP core funding are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£35,641**. This means there is sufficient funding to grant all of these area board projects with a remaining total of **£29,976**.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Draft Melksham Community Plan
--	---

2. Main Considerations

2.1. Councillors will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

3. Environmental Impact of the Proposals

3.1. Area Board Project bids will contribute to the continuance and/or improvement of

cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Funds allocated must fall within the Area Boards budget allocated to the Melksham Area Board.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1 Implications relating to individual grant applications, if applicable, are outlined within section 8 "Officer Comments".

8. Officer Comments

Ref	Applicant	Project proposal	Funding requested
8.1	Cllr Seed	Toward a promotional DVD for Melksham organised by Melksham Trust	£200

8.2 Outcome: Promoting Melksham as place to live and invest will increased trade to local businesses and create new employment as investors are attracted to the area.

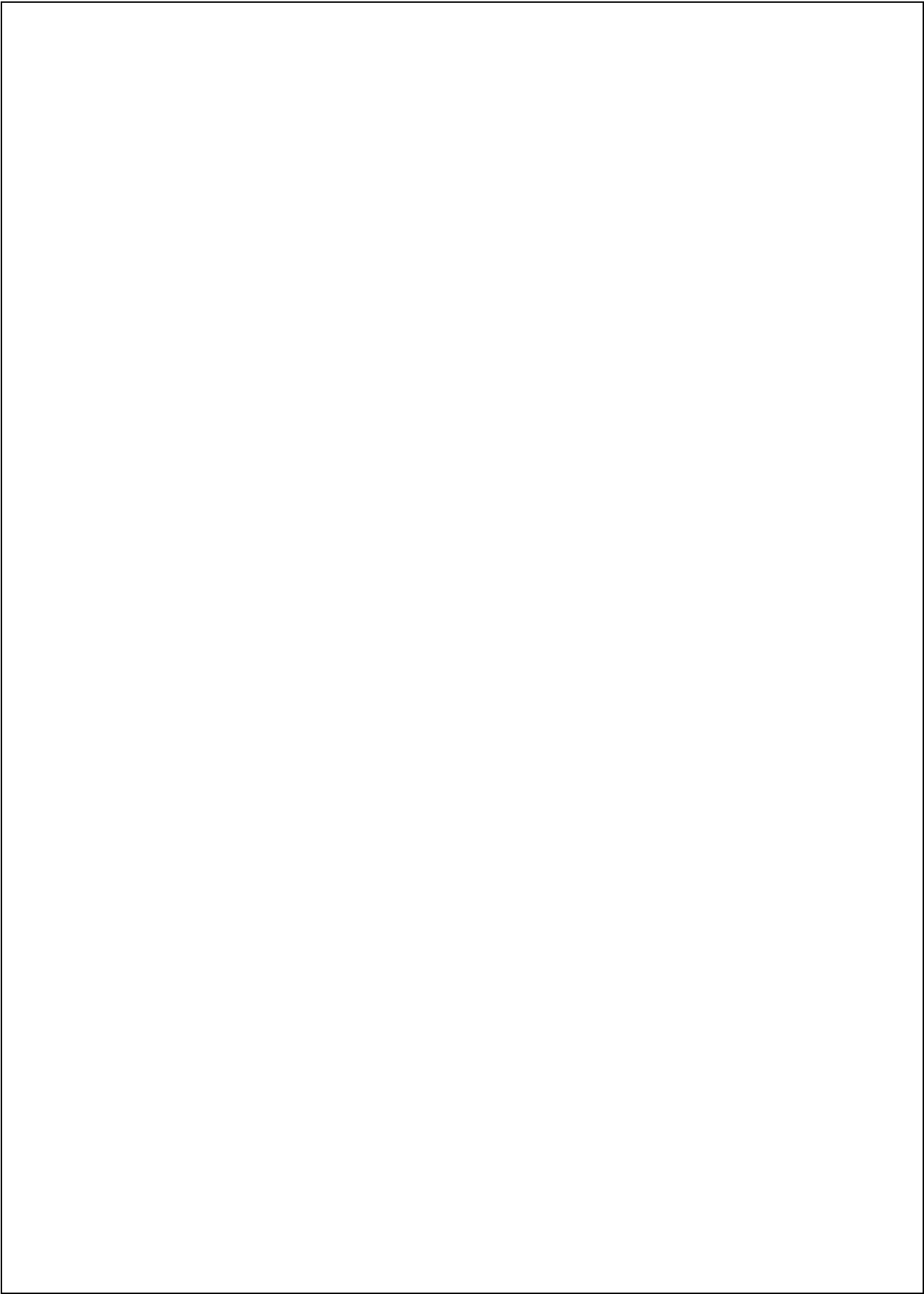
Ref	Applicant	Project proposal	Funding requested
9.1	Cllr Petty	Installation of an additional street light in King George V Playing Field near the Adventure Centre	£5464.82

9.2 Outcome: New lighting will improve the safety of the area, addressing the concerns for several different groups of residents..

Appendices:	Appendix 1: Application from Cllr Seed
--------------------	---

	Appendix 3: Application from Cllr Petty
--	--

Report Author	Abbi Gutierrez - Community Area Manager Tel. 01225 718443 Email: abbi.gutierrez@wiltshire.gov.uk
----------------------	---



Area Board Project

1. What is the Initiative?

Installation of a street light near Millennium Walk, a small bridge behind the Adventure Centre, King George V playing fields, Melksham.

2. Where is the initiative taking place?

King George V playing fields, Melksham.

3. When will the initiative take place?

The light can be installed once the funding is in place. We would aim to install it before the nights get longer.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

This part of King George V playing fields is gets very dark as it is not overlooked by any housing or streets. The bridge is narrow and this area is dangerous in the winter morning and evenings. The Adventure Centre has been subject to anti social behaviour.

Several issues about the lack of lighting in this area have been submitted tot eh area board by young people from Canberra and the Melksham Canoe Club. There is no budget from within the street lighting department for new street lights only for maintenance of existing columns. Melksham Town Council have been approached for funding but have decided not to contribute. The council would pay for ongoing costs such as electricity and maintenance.

5. What is the desired outcome of this initiative?

New lighting will improve the safety of the area, addressing the concerns for several different groups of residents.

6. Who will Project Manage this initiative?

Judy Dommett-Knight, Mouchel

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

Purchase and installation of lighting column - **£5464.82** plus VAT (NB the area board is not responsible for paying the VAT)

8. Additional information

Quote from SSE - Supply & install 1 no 5m steel column c/w 50W son lantern etc £777.47, electrical service to same £4687.35.

Area Board Project

1. What is the Initiative?

This project is to produce a professional HD video aerial view (BBC “Coast” or “Countryfile” style) promoting the accessibility of Melksham and all that it has to offer. It will include future development potential and can feature individual organisations. For Companies/organisations that wish to be involved, the filming will include their location and any aspects they wish to feature. There will be a professional voice-over commentary, the video can be edited for specific needs and a site specific voice-over can be added. The complete video could feature on the Melksham Town Council website, and the new Melksham News site – Melksham TV, site specific videos can be used by the organisations but not sold on or copied to others without approval from the promoters Melksham Trust Ltd.

2. Where is the initiative taking place?

Melksham – The filming will start with a view across to the M4 just North of Chippenham, it will follow the A350 to Melksham picking up rail and road links, the river, the canal development, and surrounding places of interest. There will be a view towards Westbury picking up the main rail link, and also a high shot picking up Bath. We will include the new Oak School, Wiltshire School of Gymnastics and their Olympic involvement, Lackham College, the emerging Wilts & Berks canal project, other places of interest, historical features, and sites specified by sponsors.

3. When will the initiative take place?

Subject to weather conditions - October 2011.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

- Promoting Melksham as place to live and invest.

5. What is the desired outcome of this initiative?

- Increased trade to local businesses.
- New employment as investors are attracted to the area.

6. Who will Project Manage this initiative?

Richard Wiltshire, Melksham Trust

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

£200 to include filming a specific site/and or be listed as a sponsor. This will give you access to the all the filmed and the edited town video including the voice-over. The area board will be able to use their own facilities to edit the content.

8. Additional information

